

Updates

**Updates in
Microsoft Teams
allows you to
create, submit,
and review
employee updates.**

Stay in the flow of work

People can submit and assign updates to their teams, whether they are working in a chat, a channel, or in the Updates app. Workers are alerted in the flow of work and can easily complete and submit it, saving everyone time and energy.

Gain more visibility with less work

Say goodbye to fragmented reports that lead to a lack of visibility and make tracking difficult. Frontline managers, subject matter experts, and corporate leaders can easily see their entire teams' updates, from ad-hoc incidents to repeatable check-ins, in one place to make sure the team is on track for success.

Get started with configurable, out-of-the-box templates

Whether workers are completing an update about a store opening, a maintenance request, or anything in-between, we have industry and line of business templates to get the team started.

The update can be further configured to fit specific business needs by adding questions, photo requirements, recurring due dates, and more.



Stay up to date with Updates