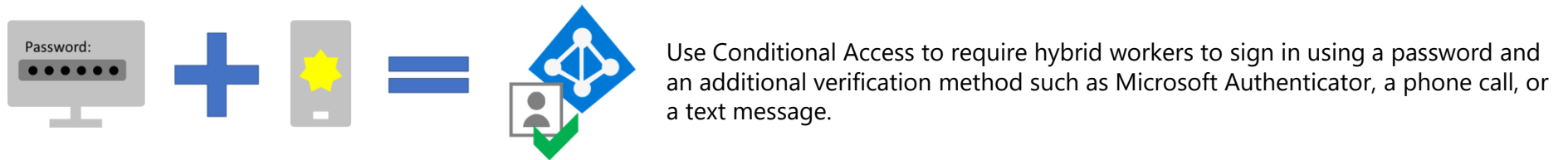


Set up your infrastructure for hybrid work with Microsoft 365

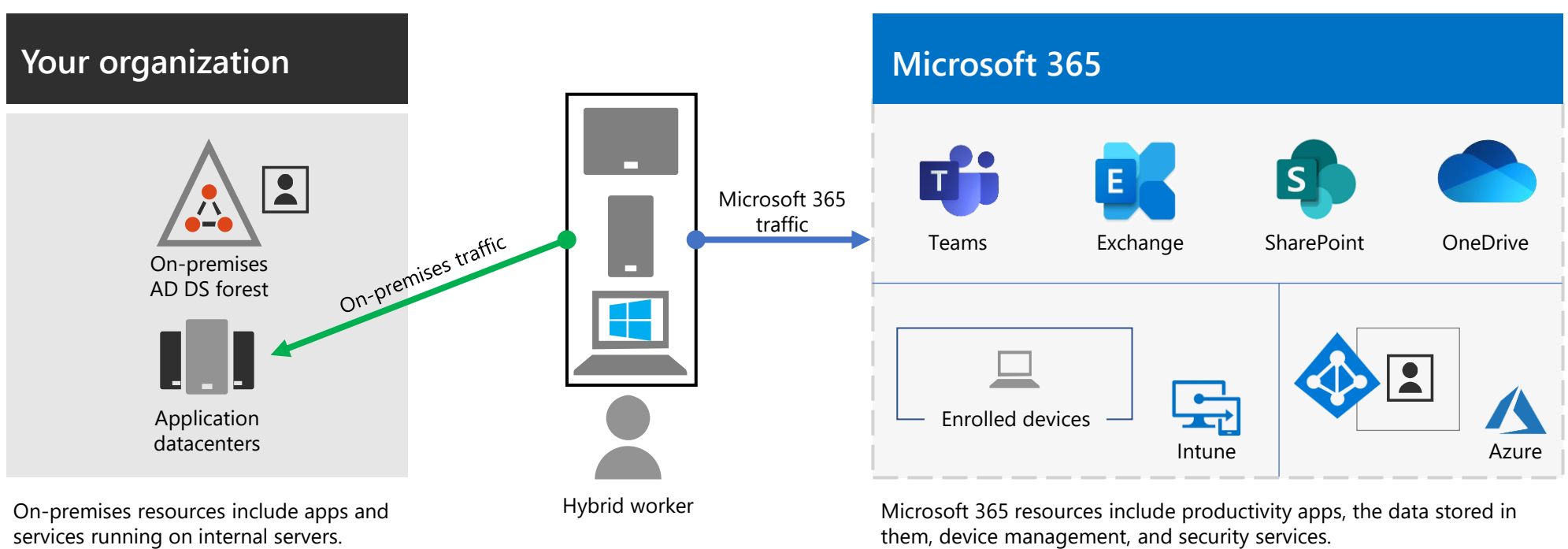
Features in Microsoft 365 and other Microsoft cloud services enable you to work from anywhere and at any time in a highly collaborative, productive, and secure way. Follow the steps below to support hybrid work in your organization.

Step 1. Increase sign-in security with multi-factor authentication and Conditional Access

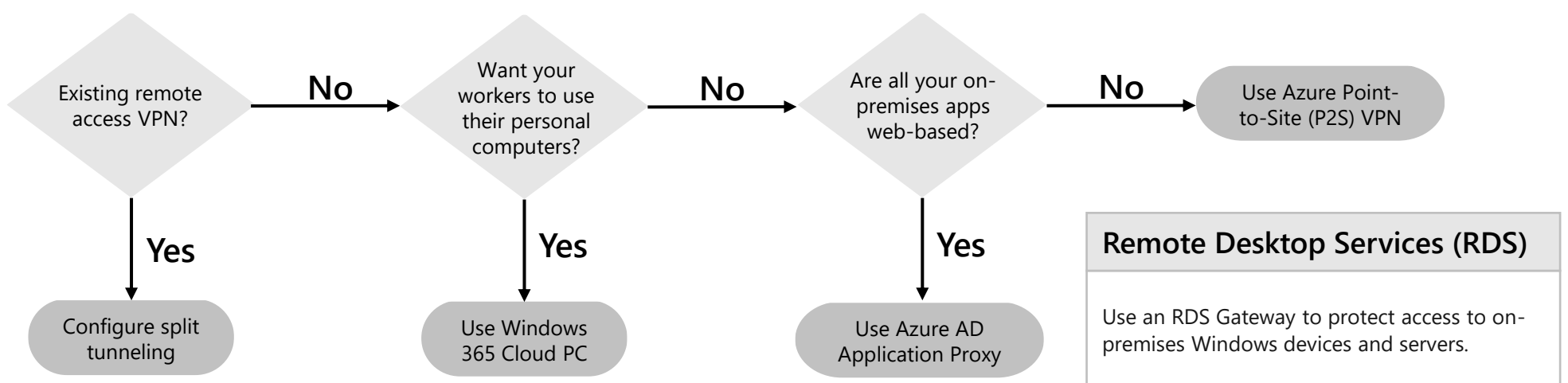


Step 2. Provide remote access to on-premises apps and services

For many organizations, remote workers need access to both on-premises and cloud apps and resources.



Use this flowchart to determine how to provide remote access:



Step 3. Deploy security and compliance

Security	<ul style="list-style-type: none"> • Microsoft Defender for Office 365 to protect your Microsoft 365 apps and data from attack • Malware protection for Windows 11 or 10, SharePoint files, and Exchange email • Defender for Office 365 to detect and respond to advanced cyberthreats • Microsoft Defender for Cloud Apps to protect both Microsoft 365 and other SaaS apps • Azure Active Directory (Azure AD) Identity Protection to detect and remediate identity-based risks <p>docs.microsoft.com/microsoft-365/compliance/compliance-quick-tasks</p>
Compliance	<ul style="list-style-type: none"> • Sensitivity labels to classify your data for levels of protection • Data Loss Protection (DLP) to prevent inappropriate sharing of data • Conditional Access App Control to keep sensitive data off personal devices • Data retention labels and policies to implement data governance • Office message encryption (OME) for secure email to internal and external mailboxes • Communication Compliance to prevent inappropriate messages and Insider Risk Management to address malicious and inadvertent risks • Compliance Manager and Compliance Score to manage and improve your subscription's compliance configuration <p>docs.microsoft.com/microsoft-365/security/top-security-tasks-for-remote-work</p>

Set up your infrastructure for hybrid work with Microsoft 365

Step 4. Deploy endpoint management

Microsoft Intune	Configuration Manager	Co-management	Endpoint Analytics	Windows Autopilot
Use app protection policies for granular control over data and allow access only for the right people under the right conditions.	Deploy apps, software updates, and operating systems to manage desktops, servers, and laptops from on-premises or the cloud.	Attach your existing Configuration Manager deployment to the Microsoft 365 cloud to concurrently manage Windows 11 or 10 devices.	Use Endpoint Analytics to inventory apps running in your organization and deploy Windows 11 or 10 to pilot and production-managed devices.	Simplify the lifecycle of Windows devices by pre-configuring new devices for production use and for resetting and recovering existing devices.


Microsoft Endpoint Manager includes Microsoft Intune and Configuration Manager.

Step 5. Deploy hybrid worker productivity apps and services

Microsoft Teams	Exchange Online and Outlook	SharePoint and OneDrive	Microsoft 365 Apps
<ul style="list-style-type: none"> • Chat and conversations • Meetings, events, and conferences • Calling • Apps and workflows 	<ul style="list-style-type: none"> • Send and receive email • Manage calendars, contacts, and tasks 	<ul style="list-style-type: none"> • Migrate files to SharePoint and OneDrive • Collaborate on, store, and manage documents • Work from Teams, Office desktop apps, or a web browser 	<ul style="list-style-type: none"> • Create and co-author in real time on documents • Get the latest security and feature updates

Includes PCs and mobile devices such as smartphones and tablets.

Step 6. Train your hybrid workers

Sign-in	<ul style="list-style-type: none"> • How to use MFA with an additional verification method • How sign-ins can be blocked for users that use legacy authentication • How risky sign-ins can be blocked or force the employee to change their password
Remote access	<ul style="list-style-type: none"> • How to use your organization's remote access VPN client, Windows 365 Cloud PC, or RDS
Endpoint management	<ul style="list-style-type: none"> • How endpoint management policies can be used to block access for non-compliant devices • The use of allowed apps and how app polices can be used to block the use of apps • How to use and interact with Windows 11 or 10 Enterprise security features
Productivity apps and services	<ul style="list-style-type: none"> • How to install and use Microsoft 365 Apps • How to use Teams for chat, video-based conferencing, document sharing, and threaded conversations • How to use Outlook for email and scheduling • How to use SharePoint team or communication sites and OneDrive folders to browse and collaborate on files in a user's library and those belonging to a group <p> support.microsoft.com/training</p>