

Joining the Microsoft Small Business Specialist Community

We are pleased you are interested in joining the Microsoft Small Business Specialist Community. Please follow the five easy steps below to ensure that you enroll successfully and are able to enjoy the exclusive benefits.

These instructions are designed for current members (Registered, Certified, or Gold Certified) of the Microsoft Partner Program (MSPP). The Microsoft Small Business Specialist Community is a component of the Microsoft Partner Program and requires separate enrollment.

If you are new to the Microsoft Partner Program, please [enroll](https://partner.microsoft.com/global/40032508) (hyperlink to: <https://partner.microsoft.com/global/40032508>.) before proceeding. Enrolling in the Microsoft Partner Program is free and takes about 15 minutes.

Note: The steps described in this guide must be completed by your organization's Account Administrator.

Enrollment may be initiated from the Partner Program pages, or from within the partner profile. To begin from the Partner Program pages, click the links as indicated in the following screenshots. To begin from within the partner profile, begin with **Step One – Access your Partner Program Profile** under the section, **From the Partner Profile**.

From the Partner Program Page

Step One - Sign in using an existing passport.

1. Sign-in to the Microsoft Partner program using the passport associated with your partner profile.
2. Select the **Program Membership** tab.
3. Click the **Small Business Specialist** link.
(URL: <https://partner.microsoft.com/global/program>)

The screenshot shows the Microsoft Partner Program website interface. At the top, there is a navigation bar with "Global (Change Location)", "Help | Site Index", and a search box. Below this is a "Welcome, Guest" message and a "Sign In" button. The main navigation menu includes "Program Membership", "Licensing", "Training and Events", and "Support and Security". The "Program Membership" section is expanded, showing a sidebar with "Manage My Membership", "Program Information", "Competencies", "Small Business Specialist", and "Networking with Microsoft". The "Small Business Specialist" link is highlighted with a green box and a callout that says "Click this link to begin SBSC enrollment". The main content area features a "Program Membership" header, a description of the program, and several resource sections: "The Value of Partnering", "Program Resources" (with links like "View Partner Success Stories", "Learn more about Partner Points", "Access the Partner Program Guide", "See Small Business Sales and Marketing tools", "Consider Microsoft Competencies", and "Enroll now"), and "Featured Resources" (with links like "Build New, Profitable Partnerships" and "Explore Program Membership"). A "Pre-Sales Technical Support" banner is also visible. At the bottom, there are links for "Contact Us", "Partner Newsletter", and "Rate This Page", along with the Microsoft logo and copyright information.

Global (Change Location) Help | Site Index Search

Microsoft Partner Program

Welcome, Guest Sign In

Program Membership Licensing Training and Events Support and Security

Program Membership

Microsoft Partner Program recognizes your expertise. Rewards you the total impact you have in the technology marketplace. And delivers tools and resources to help your business succeed, regardless of its size or focus. Three levels of membership — with increasing benefits at each successive level — mean you can join at a level that aligns with your business strategies.

Click this link to begin SBSC enrollment

Manage My Membership Program Information Competencies **Small Business Specialist** Networking with Microsoft

Hone your competitive edge. Pre-Sales Technical Support

Click here to sign in and find information about enrollment.

The Value of Partnering

Your goals: Increase profitability. Decrease business costs. Our goal: To provide the resources needed to reach yours.

Program Resources

- View Partner Success Stories
- Learn more about Partner Points
- Access the Partner Program Guide
- See Small Business Sales and Marketing tools
- Consider Microsoft Competencies
- Enroll now

Featured Resources

- Build New, Profitable Partnerships
- Explore Program Membership

Contact Us Partner Newsletter Rate This Page

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Microsoft

The **Small Business** page will display.

4. Click the **Become a Small Business Specialist** link.

(URL:

<https://partner.microsoft.com/global/program/smallbusinessspecialist>)

Global (Change Location) Help | Site Index

Microsoft | Partner Program

Registered Partner Welcome, Jill View Your Membership Account Sign Out

Program Membership Products and Solutions Sales and Marketing Licensing Training and Events Support and Security

Small Business

Welcome to the Microsoft Small Business site for Registered members. Here, you'll find relevant news, content, tools, and services to help you build your offerings to small businesses. Take advantage of the valuable tools in Microsoft Action Pack and prepare to become a Small Business Specialist.

Expand Skills

- ▶ [Specialist Training and Exams](#)
Registered members can prepare for membership in the Small Business Specialist Community.
- ▶ [Prepare for Certification Exam 70-282](#)
Designing, Deploying, and Managing a Network Solution for Small and Medium-Sized Business

Increase Opportunities

- ▶ [Become a Small Business Specialist](#)
Gain access to exclusive benefits and opportunities that can help you win sales.
- ▶ [Subscribe to Microsoft Action Pack](#)
Registered members can get this robust kit of new software releases and updated sales materials.

Close More Sales

- ▶ [Sales and Marketing Tools](#)
Align your sales, marketing, and service efforts with Microsoft's ongoing campaigns.
- ▶ [Small Business Watch](#)
Small Business Specialists can gain insight from expert columnists.

Support Customers

- ▶ [Technical Support](#)
Get a direct line of support as a Microsoft solutions partner.
- ▶ [Microsoft U.S. Small Business Center](#)
Find advice, products, tools and information tailored for your small business.

SMB Nation 2006

- ▶ Small business focus? [Attend this conference](#) with several small- to mid-market tracks.
- ▶ Already a Small Business Specialist? [Click here](#)

Click here

Contact Us Partner Newsletter Rate This Page

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Microsoft

The **Ready, Set, Go** page will display.

4. Click the **Sign up as a Small Business Specialist** link.

URL: (<https://partner.microsoft.com/global/program/40021525>)

Global (Change Location) Help | Site Index

Microsoft | Partner Program

Welcome, Guest [Sign In](#)

Program Membership | Products and Solutions | Sales and Marketing | Licensing | Training and Events | Support and Security

Ready, Set, Go (Everything You Need to Know)

Small businesses, big opportunities. If you have proven expertise in marketing, selling, planning, and building solutions for small businesses, become a Small Business Specialist. Gain access to exclusive benefits and opportunities that can help you enhance your skills, improve customer relationships, and win sales.

[Sign up as a Small Business Specialist](#)

Quick Links

Click here to continue enrollment process

Ready

1. [Become a Microsoft Partner Program Registered Member](#), Certified Partner, or Gold Certified Partner.
2. If you're a Registered Member, you'll also need to [subscribe to Microsoft Action Pack](#) or enroll in [Empower for ISVs](#).
3. If you aren't yet a member, take 15 minutes to [enroll](#) in the Microsoft Partner Program. Membership is free.
4. Learn about the [benefits and requirements](#) of becoming a Microsoft Small Business Specialist.
5. Review the [Step-by-Step Enrollment Guide](#).

All active Microsoft Partner Program participants who meet the requirements are eligible to enroll online in the Small Business Specialist Community.

Set

1. Get the [training](#) you need to attain the Small Business Specialist designation.
2. Your company must employ at least one person who has passed the [Small Business Marketing and Sales Assessment](#) (Note: Please turn off your pop-up blocker to take the assessment.)
3. Your company must employ at least one person who has passed one of three technical exams*:
 - [Microsoft Exam 70-282](#)
Designing, Deploying, and Managing a Network Solution for Small- and Medium-Sized Business
 - [Microsoft Exam 74-134](#)
Pre-installing Microsoft Products and Technologies
 - [Microsoft Exam 70-631](#)
Configuring Windows Sharepoint Services 3.0

*NOTE: This exam requirement is waived if your company is an active partner in the [Microsoft Business Solutions](#) competency.

Go

1. When you've met the requirements, [sign up](#) as a Small Business Specialist.
2. [Access exclusive Small Business Specialist resources](#), including the [managed newsgroups](#) and sales guides.
3. Start using the [Microsoft Small Business Specialist logo](#).

[Learn how](#) becoming a Small Business Specialist has helped expand partner success.

Key benefits you can expect to receive include:

- [Resources for small business-oriented technologies](#)
- Priority listing in the [Small Business Partner Finder](#)
- Special offers
- Marketing campaigns
- Partner awards

[Contact Us](#) [Partner Newsletter](#) [Rate This Page](#)

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Microsoft

The **Become a Small Business Specialist** page will display.

5. Skip to **Step Two – Complete program requirements** in the **From your Partner Profile** section.

URL: (<https://partners.microsoft.com/partnerprogram/SbsSignup.aspx>)

United States Microsoft.com Home | Site Map


Microsoft | Partner Program

test094 Company 1.17 - Certified Partner Organization Partner ID: 1721166 [Active] [Sign Out](#)

Home | Membership Status | Requirements & Assets | Organization Information | Orders & Benefits | Administration [Upgrade Now](#)

Home >> Small Business Specialist Community Signed in as Developer, Fuji [Help](#)

Become a Small Business Specialist

 If your company specializes in small business solutions using Microsoft technology, you can gain special recognition and additional benefits by enrolling in the Small Business Specialist Community.

Benefits

1. Use the Small Business Specialist logo as a credential to demonstrate your commitment and dedication to Microsoft small business solutions.
2. Increase your customer visibility as a Small Business Specialist in the Microsoft Resource Directory and the Small Business Partner Finder.
3. Receive deeper training and readiness materials to help you expand your skills.
4. Receive exclusive break-fix support with a 4-hour SLA from the Small Business Specialist private managed newsgroups.
5. Gain access to exclusive information tools just for Small Business Specialists through a locked portal on the Microsoft Partner Program Web site.
6. Earn 25 Partner Points for becoming a Small Business Specialist. Such points are part of the "Additional Competency & Designations" category, which has a maximum of 25 points.

Requirements

1. Your Organization must have at least one employee who has passed the [Small Business Sales and Marketing Skills Assessment Online](#).
2. Your Organization must meet one of these criteria:
 - o be a Registered Member with a current subscription to the [Microsoft Action Pack](#) OR be enrolled in [Empower for ISVs](#)
 - o be a Certified or Gold Certified Partner
3. Your Organization must also meet one of these two criteria:
 - o Your Organization must have an employee who has passed one of the following exams:
 - [Microsoft Certified Professional Exam 70-282: Designing, Deploying, and Managing a Network Solution for a Small and Medium-Sized Business](#)
 - [Microsoft Partner Competency Exam 74-134: Pre-installing Microsoft Products using the OEM Pre-installation Kit](#)
 - o Your Organization must be an active partner in the (MBS) competency.

Once you have met these requirements and enroll, you will gain access to the benefits listed above. To learn more about enrolling in the Small Business Specialist Community, [click here](#).

If you meet the requirements above, click Enroll Now.

Click here and skip to Step Five to complete enrollment

Enroll Now

[View Microsoft Partner Program Agreement](#) | [View Program Guide](#) | [Contact Microsoft](#) | [Enrollment Guide](#)

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From your Partner Profile

Step One – Access your Partner Program Profile

1. Sign in with your passport (acquired during Microsoft Partner Program enrollment).
 - a. The system will recognize your passport and default you to the Home screen of your profile, or default you to a portal page.
2. If defaulted to the Small Business page, click the **View Your Membership Account** link.
 - a. A menu with your profile information will display.
3. Click the **Membership Center** button on the bottom to open your profile.

The screenshot shows the Microsoft Partner Program website interface. At the top, there is a navigation bar with "Global (Change Location)", "Help | Site Index", and a search box. Below this is the "Microsoft Partner Program" header. The main content area is titled "Registered Partner" and includes a welcome message "Welcome, Jill". A green box highlights the "View Your Membership Account" link in the top right corner. The left sidebar contains a navigation menu with "Program Membership" selected. The main content area is divided into sections: "Small Business" (with a sub-header "SMB 2006"), "Expand Skills" (with links for "Specialist Training and Exams" and "Prepare for Certification Exam 70-282"), "Close More Sales" (with links for "Sales and Marketing Tools" and "Small Business Watch"), "Increase Opportunities" (with links for "Become a Small Business Specialist" and "Subscribe to Microsoft Action Pack"), and "Support Customers" (with links for "Technical Support" and "Microsoft U.S. Small Business Center"). A callout box with a green border points to the "View Your Membership Account" link, containing the text "Click here to see your partner". The footer includes links for "Contact Us", "Partner Newsletter", and "Rate This Page", along with the Microsoft logo and copyright information.

Your Home page should display. If not, select the **Membership Center** from the **Membership Status** menu.

- Once into your partner profile, click on one of the two links provided for becoming a Microsoft Small Business Specialist.

The **Become a Small Business Specialist** page will display.

URL:

(<https://partners.microsoft.com/partnerprogram/PartnerMembershipCenter.aspx>)

United States

Microsoft | Partner Program

ABC Small Business - Registered Member Organization Partner ID: 1582053 [Active] Sign Out

Home Membership Status Requirements & Assets Organization Information Orders & Benefits Administration Upgrade Now

Home Signed in as Green, Jill Help

[Guided Tour](#)

Messages

- Welcome! ABC Small Business is now a Registered Member of the Microsoft Partner Program. [Read More](#)
- Become a Microsoft Small Business Specialist. [Read More](#)

Current Level [Learn More](#) **Next Level**

Registered Member

Expires: 4/30/2007

Qualifying Points: 3 Points Needed: 47

[Join](#)

Select Location

ABC Small Business (Organization)

This Location Only Include Associated Locations

Contact Information - ABC Small Business

Primary Program Contact: [Green Jill](#)

Address: 1234 Small Ave
Redmond, Washington, 98052
United States

Telephone: +1 (206) 601-5555

Organization Partner ID: 1582053

Or click here

Step Two – Complete program requirements

1. Complete the Small Business Specialist enrollment requirements as noted below in the screen shot.
Important Note: Retain copies of all completion or certification notices for the required exams, competency status, and assessment status.
2. Verify your organization has a Microsoft Certified Professional (MCP) linked to the profile,
OR,
Your organization is active in the Microsoft Business Solutions (MBS) competency. *The **Enroll Now** button will only work for those that have linked MCPs.*
 - a. If you have a MCP linked, click the **Enroll Now** button. (Please see **Step Five – Complete Small Business Specialist Enrollment** for more information.)
 - b. If you do not have an MCP linked, follow **Step Three – Add MCP to Profile**.
 - c. If your organization is active in the MBS competency, follow **Step Five – Complete Small Business Specialist Enrollment**.
(URL: <https://partners.microsoft.com/partnerprogram/SbsSignup.aspx>)

United States Microsoft.com Home | Site Map

Microsoft Partner Program

test094 Company 1.17 - Certified Partner Organization Partner ID: 1721166 [Active] [Sign Out](#)

Home Membership Status Requirements & Assets Organization Information Orders & Benefits Administration [Upgrade Now](#)

Home >> Small Business Specialist Community Signed in as Developer, Fuji [Help](#)

Become a Small Business Specialist

Microsoft Small Business Specialist If your company specializes in small business solutions using Microsoft technology, you can gain special recognition and additional benefits by enrolling in the Small Business Specialist Community.

Benefits	Requirements
<ol style="list-style-type: none">1. Use the Small Business Specialist logo as a credential to demonstrate your commitment and dedication to Microsoft small business solutions.2. Increase your customer visibility as a Small Business Specialist in the Microsoft Resource Directory and the Small Business Partner Finder.3. Receive deeper training and readiness materials to help you expand your skills.4. Receive exclusive break-fix support with a 4-hour SLA from the Small Business Specialist private managed newsgroups.5. Gain access to exclusive information tools just for Small Business Specialists through a locked portal on the Microsoft Partner Program Web site.6. Earn 25 Partner Points for becoming a Small Business Specialist. Such points are part of the "Additional Competency & Designations" category, which has a maximum of 25 points.	<ol style="list-style-type: none">1. Your Organization must have at least one employee who has passed the Small Business Sales and Marketing Skills Assessment Online.2. Your Organization must meet one of these criteria:<ul style="list-style-type: none">o be a Registered Member with a current subscription to the Microsoft Action Pack OR be enrolled in Empower for ISVso be a Certified or Gold Certified Partner3. Your Organization must also meet one of these two criteria:<ul style="list-style-type: none">o Your Organization must have an employee who has passed one of the following exams:<ul style="list-style-type: none">■ Microsoft Certified Professional Exam 70-282: Designing, Deploying, and Managing a Network Solution for a Small and Medium-Sized Business■ Microsoft Partner Competency Exam 74-134: Pre-installing Microsoft Products using the OEM Pre-installation Kito Your Organization must be an active partner in the Microsoft Business Solutions (MBS) competency.

Once you have met these requirements and enroll, you will gain additional specialist benefits listed above. To learn more about enrolling in the Small Business Specialist Community, [click here](#).

If you meet the requirements above, click Enroll Now.

Enroll Now

Click here when you meet the requirements

[View Microsoft Partner Program Agreement](#) | [View Program Guide](#) | [Contact Microsoft](#) | [Enrollment Guide](#)

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Step Three – Add MCP to profile (if not already completed)

1. If MCP is linked to profile, skip to **Step Five – Complete Enrollment**
2. If MCP is not linked, select **Manage Your Individual Profile** from the **Administration** menu and then scroll to bottom of page.
3. **Insert MCP identification** into field.
4. **Check the box** next to the communications statement.
5. Click the **Update** button.

(URL: <https://partners.microsoft.com/partnerprogram/IndividualProfile.aspx?a=1>)

Microsoft | Partner Program
ABC Small Business - Registered Member Organization Partner ID: 1582053 [Active] Sign Out

Home Membership Status Requirements & Assets Organization Information Orders & Benefits Administration Upgrade Now
Home >> Manage Your Individual Profile Signed in as: Green, Jill Help

Manage Your Profile

To change or update your Individual Profile information, edit the data below and click Update.

* Indicates an answer is required.

Your Name and Job Responsibilities

Prefix: Mrs
* First Name: Jill
* Last Name: Green
Middle Name/Initial:
Suffix/Title:
Job Title: President
Additional Last Name:
* Please select your primary job role: Technical/Business Consultant

Your Address

Please provide a mailing address where you would like to receive Microsoft Partner Program Information.

* Country/Region: United States
* Address Line 1: 1234 Small Ave
Address Line 2:
Address Line 3:
* City: Redmond
* State/Province: Washington
* Zip/Postal Code: 98052

Your Communication Options

As stated in the Microsoft Partner Program Legal Agreement, you will receive Microsoft Partner Program related communications. All Communications and benefits will be delivered in your preferred language, as selected above.

Additionally, Microsoft shares pertinent security, product and event information with you. How would you like Microsoft to contact you with this additional information?

	E-mail	Phone	Mobile Phone	Postal Mail	Fax	Do Not Contact
Technical Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sales and Marketing Resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Non Critical Security Information*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Events/Promotional Offers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Information from other Microsoft Partners about their products, services and events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

* Microsoft reserves the right to send critical security updates to all members of the Microsoft Partner Program.

Your E-mail, Telephone and Fax Information

Please enter your telephone numbers and an e-mail address. Microsoft will use the e-mail address you specify to send you information about the Partner Program.

* E-mail address: jgreen@abcsmail
(Example: joe@company.com)
Your telephone numbers are automatically formatted based on your Country/Region. Click the phone button to check format. (Optional)

* Telephone Number: +1 (206) 801-5555 Ext. [] [Phone icon]
* Mobile Number: +1 (206) 801-5555 [Phone icon]
* Fax Number: +1 (425) 707-1234 [Phone icon]

Preferred Language

* Please select your preferred language: English (United States)

Your Microsoft Certified Professional Information (Optional)

Your MCP ID can be linked to only one Organization at a time.

Please enter your MCP ID: []

By clicking this checkbox and selecting the UPDATE button I agree to receive communications as reflected in the communications options above.

Update Cancel

View Microsoft Partner Program Agreement | View Program Guide | Contact Microsoft | Enrollment Guide
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Step Four – Link MCP to individual (if not already completed)

1. To link a MCP to your organization, follow instructions provided in the [Microsoft Partner Program Guide](#).
 - a. Once linked, your profile will display as follows.
 2. Return to the **Become a Small Business Specialist** page and complete enrollment by selecting **Membership Status** menu, and then select **Membership Center**.
 - a. Click **Join** next to the Small Business Specialist logo.
- (URL: <https://partners.microsoft.com/partnerprogram/ManagePeople.aspx?tab=3>)

The screenshot displays the 'Manage People' interface for a Microsoft Partner. At the top, it shows the user is signed in as 'Green, Jill' and is viewing the 'Manage Microsoft Certified Professionals' page. The main content area is titled 'Manage People' and includes a 'Select Location' dropdown menu currently set to 'ABC Small Business (HQ) (Redmond)'. Below this is a table of 'Current Microsoft Certified Professionals and Other Tested Individuals'. The table has columns for Name, E-mail, MCP ID, Location Name, City, Certifications, Qualifying Competencies, and Status. Two individuals are listed: 'Green Jill' (MCP ID: 912668) with a status of 'Linked', and 'RAY Jill' (MCP ID: 371215) with a status of 'Unlinked'. A callout box with a green border points to the 'Linked' status in the table, containing the text 'Your profile will display the status as Linked'. The page footer includes links to the Microsoft Partner Program Agreement, Program Guide, Contact Microsoft, and Enrollment Guide, along with the Microsoft logo.

Name	E-mail	MCP ID	Location Name	City	Certifications	Qualifying Competencies	Status
Green Jill	Jill@www.abcsmallco.com	912668	ABC Small Business	Redmond	View	View	✓ Linked
RAY Jill	v-jinye@microsoft.com	371215	ABC Small Business	Redmond	View	View	Unlinked

Step Five – Complete Small Business Specialist Enrollment

1. Click the **Enroll Now** button.
 - a. The screen will refresh.
2. Scroll to the bottom of the page.
3. **Check the box** certifying you have met the requirements.
4. Click the **Complete Enrollment** button.
 - a. The **Congratulations** screen will display.

United States Microsoft.com Home | Site Map

Microsoft | Partner Program

ABC Small Business - Registered Member Organization Partner ID: 1582053 [Active] [Sign Out](#)

Home | [Membership Status](#) | [Requirements & Assets](#) | [Organization Information](#) | [Orders & Benefits](#) | [Administration](#) [Upgrade Now](#)

[Home](#) >> Small Business Specialist Community Signed in as Green, Jill [?](#) [Help](#)

Become a Small Business Specialist

Microsoft Small Business Specialist If your company specializes in small business solutions using Microsoft technology, you can gain special recognition and additional benefits by enrolling in the Small Business Specialist Community.

Benefits	Requirements
<ol style="list-style-type: none">1. Access the Small Business Specialist logo from the Partner Logo Builder Tool.2. Increase your customer visibility as a Small Business Specialist in the Microsoft Resource Directory and the Small Business Partner Finder.3. Receive a complete array of special training and readiness opportunities.4. Participate in targeted sales and marketing promotions.5. Earn 25 Partner Points.6. Gain access to the Small Business Specialist Community through the Microsoft Partner Program Web site.	<ol style="list-style-type: none">1. Your Organization must have at least one employee who has passed the Small Business Sales and Marketing Skills Assessment Online.2. Your Organization must meet one of these criteria:<ul style="list-style-type: none">o be a Registered Member with a current subscription to the Microsoft Action Pack OR be enrolled in Empower for ISVso be a Certified or Gold Certified Partner3. Your Organization must have an employee who has passed one of the following exams:<ul style="list-style-type: none">o Microsoft Certified Professional Exam 70-282: Designing, Deploying, and Managing a Network Solution for a Small and Medium-Sized Businesso Microsoft Partner Competency Exam 74-134: Pre-installing Microsoft Products using the OEM Pre-installation Kit

Once you have met these requirements and enroll, you will gain access to the Small Business Specialist benefits listed above. You can also [learn more about the Small Business Specialist Community](#).

If you meet the requirements above, click Enroll Now.

[Enroll Now](#)

You meet the Microsoft Certified Professional requirements specified in Step 3 above and are eligible to join the Small Business Specialist Community. Certify you have completed steps 1 and 2 above by checking the box below and click Complete Enrollment.

Name	E-mail	Location Name	City
Green, Jill	Jill@www.abcsmallco.com	ABC Small Business	Redmond

I certify I meet all the requirements listed above to become a Small Business Specialist.

[Complete Enrollment](#)

To complete the enrollment process, check the box and click Complete Enrollment.

[View Microsoft Partner Program Agreement](#) | [View Program Guide](#) | [Contact Microsoft](#) | [Enrollment Guide](#)

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Congratulations! You are now enrolled in the Microsoft Small Business Specialist Community.

The screenshot shows the Microsoft Partner Program interface. At the top, it says "United States" and "Microsoft.com Home | Site Map". The main header is "Microsoft | Partner Program". Below that, it identifies the user as "ABC Small Business - Registered Member" with "Organization Partner ID: 1582053 [Active]" and a "Sign Out" button. A navigation bar includes "Home", "Membership Status", "Requirements & Assets", "Organization Information", "Orders & Benefits", and "Administration", along with an "Upgrade Now" button. The user is signed in as "Green, Jill" with a "Help" icon. The main content area features a red heading: "Congratulations! ABC Small Business is now a Microsoft Small Business Specialist." Below this, it states the user is eligible for benefits reserved for Small Business Specialists, including: creating a logo with the "Partner Logo Builder Tool", being listed in the "Microsoft Resource Directory" and "Small Business Partner Finder" within 24 hours, and access to "special training and readiness opportunities, as well as extended support and specialized sales and marketing promotions". A note mentions that enrollment is valid for one year and requires re-enrollment. A "Return to Partner Membership Center" button is provided. The footer contains links for "View Microsoft Partner Program Agreement", "View Program Guide", "Contact Microsoft", and "Enrollment Guide", along with copyright information and the Microsoft logo.

For more information regarding this process, please contact your local Regional Service Center. For a directory of Service Centers, go [here](#).

The information contained in this document represents the current view of Microsoft Corporation on the issues discussed as of the date of publication. Because Microsoft must respond to changing market conditions, it should not be interpreted to be a commitment on the part of Microsoft, and Microsoft cannot guarantee the accuracy of any information presented after the date of publication.

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