Microsoft

How to get the most out of your insights and reports

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Agenda

Insights overview
- Create and manage reporting years
- Optimize search, filters, sorts on your insight pages

Explore sustainability insights
- Conduct deep analysis of emissions data
- Identify sustainability key influencers
- Forecast emissions, water and waste
- Spot outliers, trends and correlations
- Customize insights to meet your needs

Create and run sustainability reports
- Generate managerial and disclosure reports

Get answers to frequently asked questions
- Frequently asked questions
- General Q&A

Insights overview

Reporting years

- Create a new reporting year
- Reporting year templates
- Open/Close reporting periods

Insight pages

- Executive dashboard
- Emissions
- Water
- Waste

Insight page overview

- Filter
- Search
- Common
  - Country/region
  - Organization unit
  - Facility
- Chart interaction

Insights overview

demo

Explore sustainability insights

Deep analysis

- By country/region
- Scope
- Emissions source
- Activity type
- Facility
- Account
- Organizational unit

Key influencers

- Emissions, Water and Waste
- What influences increases and decreases
- Top segments

Forecast

- 12-month forecast
- Emissions
- Water
- Waste

Intelligent insights

- Outliers
- Trends
- Correlations

Extensibility

- Edit and delete existing analytical page components
- Add new metrics or components
- Change chart types
- Personalize the page layout

Explore sustainability insights demo

Create and run sustainability reports

Supports managerial reporting requirements for analysis of sustainability data. Provides the support for disclosing to sustainability data.

Emissions

- Emissions data
- Activity data
  - Scope 1
  - Scope 2
  - Scope 3

Water

- Water quantity
  - Quantity
  - Stored water
- Water quality
  - Test results

Waste

- Activity data
  - Waste quality
  - Waste quantity

Circularity

- Input material
- Output material

CSRD

- Reporting year
- Goals alignment
- Metrics aligned to ESRS standard

Create and run sustainability reports demo

Frequently asked questions

Q: What dates are used for insights and reporting?

A:

Source	Transaction Date	Consumption Start Date	Consumption End Date
Scope 1			
Fugitive emissions	X		
Industrial process, Mobile combustion, Stationary combustion			X
Scope 2			
Purchased cooling, Purchased heat, Purchased steam, Purchased electricity			X
Scope 3			
Categories: 1, 2, 4	X		
Categories: 3, 5, 6, 7			X
Categories: 8 Purchased steam, Purchased heat, Purchased cooling, Purchased electricity, Stationary combustion, Mobile combustion			X
Categories: 8 Fugitive emissions	X		
Categories: 9	X		
Categories: 10 Purchased steam, Purchased heat, Purchased cooling, Purchased electricity, Waste generated in operations, Stationary combustion, Mobile combustion			X
Categories: 10 Fugitive emissions	X		
Categories: 11: Fugitive emissions, Industrial process, Mobile combustion, Purchased cooling, Purchased electricity, Purchased heat, Purchased steam, Stationary combustion		X	
Categories 12			X
Categories 13: Fugitive emissions	X		
Categories 13: Purchased steam, Purchased heat, Purchased cooling, Purchased electricity, Stationary combustion, Mobile combustion			X
Categories 14: Fugitive emissions	X		
Categories 14: Industrial process, Mobile combustion, Purchased cooling, Purchased electricity, Purchased heat, Purchased steam, Stationary combustion			X
Categories 15: Business loans and unlisted equity, Listed equity and corporate bonds, Sovereign bonds, Project finance			X
Categories 15: Commercial real estate, Motor vehicle loan, Mortgages	X		

Frequently asked questions (cont.)

Q: Why aren't all my emissions present in PBI reports/preparation reports?
A: 1) Ensure emission records have values populated for fields: scope, emission source, reporting date.
   2) Ensure all emissions records are approved if approval management is enabled.
   3) It can take 30 to 40 minutes for the update to process to begin. Check the last refreshed date and time.

Q: What is the "Include pending data" option?
A: This enables users to view data that has been ingested but not approved.

Q: Why do I see an <unassigned> reporting year?
A: This will only show if you have records that fall outside the defined reporting years.

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Q&A

Please type your questions **in the chat** and we will answer them during the Q&A session.
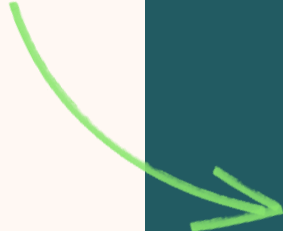
Related sessions

Session	Title	Abstract	Speaker	Date
SUS02T	Save time with Copilot in Microsoft Sustainability Manager	Join us for a session on Copilot in Microsoft Sustainability Manager, tailored for Sustainability Practitioners at every stage of their journey.	Nikol Vladinska	Tuesday, May 7th
SUS03R	Custom Dimensions - what is it, how to use it in calc and reporting	In this session we will provide a refresher with tips and tricks on how to leverage custom dimensions to associate different properties of your company's activities with your recorded sustainability data and use that extended information in calculations and to produce insightful analysis.	Eyal Schwartz	Thursday, May 9th
SUS05R	Forecast business practice changes with what-if analysis	Join us for a session on What-if analysis designed to empower Sustainability Practitioners with the knowledge and skills to leverage this powerful forecasting tool for their organization's unique needs.	Nikol Vladinska	Thursday, May 9th

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Thank you!

→ **How was the Summit? Share your feedback!**

aka.ms/MCfSTSFeedback

→ **Reference documents**

Analyze trends with the Emissions insights dashboard
Customize analytical reporting (preview)
Generate a quantitative preparation report

→ **Join the Sustainability Community!**

aka.ms/MCfSCommunity

→ **Learning Resources**

aka.ms/CloudforSustainabilityLearnCollection