

* Our employees got up to speed
in record time.

Software Assurance Benefit

Microsoft E-learning Courses

* My Software Assurance
More benefits / Maximum value

World-class learning, around the clock

Microsoft® e-learning courses are designed for maximum skills-transfer in minimal time, providing accurate, relevant, and engaging learning on Microsoft technologies direct from the source. E-learning is an excellent way to educate staff for deploying and using new technology. E-learning also eliminates time and location boundaries so your staff can study when and where it's convenient.

Software Assurance features select Microsoft e-learning courses. Microsoft e-learning provides a visually engaging, guided learning experience with unique highly interactive features including user-selected learning style; assessments; rich simulations; and hands-on labs for practice; and audio and multimedia.

My goal: maximize deployment value and productivity

E-learning helps your employees acquire greater skills so they can accomplish more in less time with the software tools you provide them. In addition, boosting employee skills can reduce the time IT staff spend on help desk calls and end-user training. E-learning helps you get the maximum value for your software investment by:

Lowering training costs: E-learning enables you to increase staff productivity while avoiding the time and expense associated with off-site training.

Preparing IT professionals for deployment: E-learning helps prepare your IT staff to successfully deploy, migrate, and support Microsoft technologies for your organization.

Preparing end-users for deployments: By learning new software before it is deployed, end-users do not waste time fumbling through new applications, which means fewer help desk calls and greater productivity.

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My benefits package: learning opportunities on the most popular products

Windows Client Software Assurance

Windows Client Software Assurance customers receive eight courses available via CD delivery or direct download. In the future, you will also have the option of sending users to www.microsoft.com to experience courses online.

Windows Vista Courses planned for late 2006

Microsoft Windows XP (five courses)

- What's New: Microsoft® Windows® 2000 Professional to Windows XP Professional
- Deploying Microsoft® Windows® XP Professional
- Implementing and Supporting Microsoft® Windows® XP Professional
- Core Training for Microsoft® Windows® XP Professional
- Core Training for Microsoft® Windows® XP Professional Service Pack 2

Microsoft Windows 2000 (three courses)

- Preinstalling and Deploying Microsoft® Windows® 2000 Professional
- Core Training for Microsoft® Windows® 2000 Professional
- Implementing Microsoft® Windows® 2000 Professional and Windows 2000 Server

Information Worker Software Assurance

Information Worker Software Assurance customers receive 35 courses available via CD delivery or direct download. In the future, you will also have the option of sending users to www.microsoft.com to experience courses online.

Microsoft Office 2007 Courses planned for late 2006

Microsoft Office 2003 (14 courses)

- What's New in Microsoft® Office Professional Enterprise Edition 2003
- Core Training for Microsoft® Office Professional Enterprise Edition 2003
- Core Training for Microsoft® Office Excel 2003
- Core Training for Microsoft® Office Outlook® 2003
- Core Training for Microsoft® Office PowerPoint® 2003
- Core Training for Microsoft® Office Word 2003
- Core Training for Microsoft® Office Access 2003
- Core Training for Microsoft® Office Project 2003
- Core Training for Microsoft® Office FrontPage® 2003
- Core Training for Microsoft® Office OneNote® 2003
- Core Training for Microsoft® Office Visio® Standard 2003
- Advanced Training for Microsoft® Office Excel 2003
- Advanced Training for Microsoft® Office Outlook® 2003
- Advanced Training for Microsoft® Office Word 2003

Microsoft Office XP (15 courses)

- Deploying Microsoft® Office XP
- What's New: Microsoft® Office 97 to Office XP
- What's New: Microsoft® Office 2000 to Office XP
- Core Training for Microsoft® Office XP
- Core Training for Microsoft® Access 2002
- Core Training for Microsoft® Excel 2002
- Core Training for Microsoft® Outlook® 2002
- Core Training for Microsoft® PowerPoint® 2002
- Core Training for Microsoft® Word 2002
- Core Training for Microsoft® FrontPage® 2002
- Core Training for Microsoft® Project 2002
- Core Training for Microsoft® Visio® Standard 2002
- Advanced Training for Microsoft® Excel 2002
- Advanced Training for Microsoft® Outlook® 2002
- Advanced Training for Microsoft® Word 2002

Microsoft Office 2000 (six courses)

- Core Training for Microsoft® Access 2000
- Core Training for Microsoft® Excel 2000
- Core Training for Microsoft® FrontPage® 2000
- Core Training for Microsoft® Outlook® 2000
- Core Training for Microsoft® PowerPoint® 2000
- Core Training for Microsoft® Word 2000

Server Software Assurance

Server Software Assurance customers receive 23 courses available at www.microsoftlearning.com.

Microsoft BizTalk 2002 and 2004 (five courses)

- Building Microsoft® BizTalk® Server 2002 Solutions
- Introduction to Development with Microsoft® BizTalk® Server 2004
- Managing Business Processes with Microsoft® BizTalk® Server 2004
- Using Microsoft® BizTalk® Server 2004 Tools and Web Services
- Managing E-Business Solutions Using Microsoft® BizTalk® Server 2004

Microsoft Exchange Server 2000 and 2003 (three courses)

- Implementing and Managing Microsoft® Exchange 2000
- Designing and Planning a Microsoft® Exchange Server 2003 Organization
- Implementing and Managing Microsoft® Exchange Server 2003

Microsoft Internet Security and Acceleration Server 2000 and 2004 (two courses)

- Deploying and Managing Microsoft® Internet Security and Acceleration Server 2000

- Upgrading Administrator Skills from ISA Server 2000 to Microsoft® Internet Security and Acceleration (ISA) Server 2004

Microsoft SQL Server 2000 and 2005 (three courses)

- Administering a Microsoft® SQL Server® 2000 Database
- Programming a Microsoft® SQL Server® 2000 Database
- Designing Microsoft® SQL Server® 2005 Infrastructure

Microsoft Windows Server 2003 (four courses)

- Managing Microsoft® Windows Server™ 2003 Group Policy
- Preventative Maintenance for Microsoft® Windows Server™ 2003
- Planning and Maintaining a Microsoft® Windows Server™ 2003 Network Infrastructure
- Planning, Implementing, and Maintaining a Microsoft® Windows Server™ 2003 Active Directory Infrastructure

Microsoft Windows Server 2000 (three courses)

- Implementing Microsoft® Windows® 2000 Professional and Windows 2000 Server
- Implementing a Microsoft® Windows® 2000 Network Infrastructure
- Implementing and Administering Microsoft® Windows® 2000 Directory Services

Other (three courses)

- Designing, Deploying, and Managing a Network Solution for the Small and Medium-sized Business
- Building Microsoft® Commerce Server 2002 Solutions
- Implementing Microsoft® Windows® Share Point® Services

My eligibility

Eligibility Summary:

(availability varies by offering and region)

| Offer | Individual | | Enrollment/Agreement | | Organization | | |
|---------|--------------------------------|------------------------------------|----------------------|-----------------------|--------------------------------------|---|-----------------------|
| | Open License/ Academic Open | Select License/ Academic Select | Open Value | Select License SAM | Open-Value Company-wide Option | Campus & School Agreement/Academic Select SAM | EA/EA Subscription |
| Desktop | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Server | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |

Qualifying volume licensing customers are eligible for the following:

Desktop

Software Assurance e-learning eligibility:

The number of desktops on which the e-learning courses can be installed or accessed is limited to the number of qualifying Software Assurance application or Software Assurance system licenses purchased. Desktop benefits include all Client and Information Worker Software Assurance e-learning courses available under Software Assurance.

Server

Software Assurance e-learning eligibility:

The number of users who can access e-learning server courses is limited to the number of qualifying Software Assurance server licenses purchased. Client Access Licenses (CALs) do not qualify. Server benefits include all server Software Assurance courses listed in this brochure.



Microsoft partners:
Bringing value and expert assistance
at every phase of engagement.

Microsoft partners are independent companies that can provide you with the highest levels of technical expertise, strategic thinking, and hands-on skills. Our partners encompass a broad range of expertise and vendor affiliations and their real-world perspective can help you prioritize and effectively deliver your technology solutions. Microsoft Certified Partners for Learning Solutions can help you with all of your training needs. Visit <http://directory.microsoft.com/MPRD> to locate a partner in your area that can provide assistance with e-learning available through Software Assurance.

My participation: activate in a few easy steps

To activate your e-learning benefit:

1. Ensure you have administrative rights to manage your benefit or contact your notices contact or benefits administrator
2. Log into Microsoft Volume Licensing Services at <https://licensing.microsoft.com>
3. Go to the **Software Assurance Benefit Summary** page
4. Click on **IW, Client**, or **Server** e-learning hyperlinks
5. Designate the benefit contact that will receive the media and manage the benefit (only one contact is allowed)
6. Activate the benefit for your designated contact
7. For IW and Client e-learning, the courses will be distributed via the training module CD kit, or can be downloaded from the MVLS site
8. For Server e-learning, the administrator will also receive an online access code to distribute to individual users

Upon activation, a notification e-mail with program details will be sent to the designated contact.

Activate today.
<https://licensing.microsoft.com>

Frequently Asked Questions

Q: Can I integrate any of the e-learning courses into my Learning Management System (LMS)?

A: Yes! Currently, all Client and Information Worker courses are distributed on CD and can be integrated into an LMS.

Q: Are there any e-learning courses that I can't integrate into my LMS?

A: Yes. Server Software Assurance courses are accessible online via www.microsoft.com, and therefore cannot be integrated into your own LMS.

Q: What is the difference between the Software Assurance e-learning benefit and the training voucher benefit?

A: The courses available to Software Assurance customers are listed in this brochure and on the MVLS Web site. They include skills topics that are most relevant and urgent to those faced by Software Assurance customers. The training voucher benefit, which is limited to Client and Information Worker Software Assurance customers, may be used for Microsoft Official Courses offered by participating Microsoft Certified Partners for Learning Solutions (see www.microsoft.com/learning/sa/providers/default.asp for a list of participating partners).

Q: Will there be new courses to support the next releases of Windows and Office?

A: Yes, several new courses are planned for release in 2007.

Q: How do I get access to the other e-learning content that is available on www.microsoftlearning.com?

A: Customers can access the other e-learning content available on www.microsoftlearning.com by purchasing it through volume licensing.

Q: What languages are the courses available in?

A: It varies from course to course, but an overall total of 12 languages are included. For a detailed summary, see www.microsoft.com/licensing/programs/sa/benefits/elearning.mspx.



Products must be eligible under Software Assurance. Visit www.microsoft.com/licensing for more information.

After business hours support will be provided on issues that are business critical. In some countries this support will be in English language and Interpreter Services will be available. For localized products, the customer will be routed to an English speaking engineer using English language product to troubleshoot the problem. The customer will have the option of using Interpreter Service if they prefer to speak in their local language. If the engineer can't reproduce the problem on English language product or needs to read non-English logs, then it may hamper progress in resolving the problem until we have a local language engineer to work the case—based on local shift coverage. Please visit <http://support.microsoft.com/sasupport> to verify local language support availability in your country.

Web Support is available during business hours only. All terms and conditions for the benefits are subject to change.

* Software Assurance support covers any product in mainstream support except Developer tools, Developer editions of Server, or Home Entertainment products.

** All Software Assurance benefits are awarded at the enrollment level.

*** Spend levels and complimentary incidents are subject to change.



Maximize the value of your company's IT investment with the new and enhanced benefits available with Software Assurance. From deployment planning to staff training, product support to software upgrades, Software Assurance benefits can help you increase worker productivity, accelerate organizational performance, and realize a return on your software investment faster.

Take advantage of all that Software Assurance has to offer. Activate your benefits today at <https://licensing.microsoft.com>.

For more information, contact your Microsoft account manager or authorized reseller, or visit <http://www.microsoft.com/licensing>.

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Software Assurance
for Volume Licensing

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