

Getting Started with Windows Live ID

A **Windows Live ID Account** is used to uniquely and securely identify a user to Microsoft, providing easy access to different sites and services provided by Microsoft.

When creating a **Windows Live ID** account, you can use **any** active email address from any email provider.

Why do I need a Windows Live ID account?

A **Microsoft Windows Live ID Account** allows users to enter **one** sign-in name and password across multiple web sites and services on the Microsoft platform. The profile and preferences information in your account is used to provide a secure, customised experience when interacting with Microsoft.

Benefits of a Windows Live ID account include:

- ★ **One time data capture** – users will only have to enter their personal, contact and organisation details once. Each time you sign in with your account, register for an event or participate in a Microsoft activity, we will remember your details and your personal profile preferences.
- ★ **Secure control over your data** – user data is stored in a secure environment, preventing unauthorized access to personal information.
- ★ **Puts you in control of your marketing relationship with Microsoft** – you have control over how and when Microsoft can contact you. You can specify what type of marketing materials you want to receive and what type of marketing materials you don't want to receive.
- ★ **Allows Microsoft to tailor our communications to your needs** – by providing us with information about yourself, you are enabling Microsoft to better communicate with you. We can develop relevant, tailored communications to help eliminate 'spam' and other annoying content.
- ★ **Consistent experience** – using your profile information, we can identify who you are and then deliver a consistent, easy to use experience across multiple Microsoft sites and services.

Microsoft

Your information in one place

Sign in with your Windows Live™ ID to manage your personal information, interests, e-newsletter subscriptions, and marketing contact preferences in one place.

Use Profile Center to tell us more about yourself to customize your experience on Microsoft.com with information and special offers that interest you.

To get started, sign up for a Windows Live™ ID

Sign up now

Have an **MSN Hotmail, MSN Messenger, or Passport account?** It's your **Windows Live ID**.

Sign in to Microsoft

E-mail address:

Password: [Forgot your password?](#)

Sign in

Save my e-mail address and password

Save my e-mail address

Always ask for my e-mail address and password

Windows Live ID
Works with Windows Live, MSN, and Microsoft Passport sites

Creating a Windows Live ID Account

Sign in to Microsoft

1. Click  at the bottom of the left screen panel to get started.

Create your email address and password


2. Type your preferred email address in the **Email Address** field.

E-mail address:	<input type="text"/>
	<small>The address can contain only letters, numbers, periods (.), hyphens (-), or underscores (_).</small>

3. Type a password in the **Password** field.
The **Password strength** field is used to indicate the *strength* and *security* of your passport password. Try to create a strong password by including letters, numbers and special characters such as !, \$, & or %.
4. Retype your password in the **Retype Password** field to confirm your password credentials.

Password:	<input type="password"/>
	<small>Six-character minimum with no spaces Learn how to create a strong, memorable password.</small>
Password strength:	<div style="display: flex; width: 100px; height: 15px; background-color: green;">Strong</div>
Retype password:	<input type="password"/>

Create your password reset option

5. Click  in the **Question** field and select an appropriate question option.
6. Type the answer to the question selected step 5 in the **Secret Answer** field.

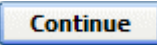
Question:	<input type="text" value="Mother's birthplace"/>
Secret answer:	<input type="text" value="North Sydney"/> <small>Five character minimum; not case sensitive</small>

Creating a Windows Live ID Account (cont'd)

Type the characters you see in this picture

7. Type the characters (letters and numbers) displayed in the **Picture** field in the **Characters** field.


Picture:	 <small>The picture contains 8 characters.</small>
Characters:	<input type="text" value="6ATJRYBJ"/>

8. Click  to finalise your Windows Live ID account.

Review and sign Windows Live ID agreements

9. Click the **Microsoft Terms of Use** hyperlink to review the terms of use documentation.
10. Click the **Microsoft online privacy statement** hyperlink to review the Microsoft online privacy statement guidelines.
11. Type your **email address** in the appropriate field to accept the terms and conditions described in each of the above documents.

<input type="text" value="peter_jones@addva.com"/>	<input type="text" value="peter_jones@addva.com"/>
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12. Click  to accept the terms and conditions described in each of the above documents.

Verifying your Windows Live ID account

- ★ After you create your credentials, Microsoft Customer Support sends an e-mail message to the e-mail address you used to create the account.
- ★ Follow the instructions in the e-mail to verify that you own the e-mail address, and that you intended to use it for the Windows Live ID network.