

Microsoft Access 2010 Overview

Microsoft® Access® 2010 is all about simplicity. Access 2010 empowers you to make the most of your information — even if you're not a database expert. And, through newly added Web databases, it amplifies the power of your data, making it easier to track, report and share with others. Your data will never be further away than your closest Web browser.¹

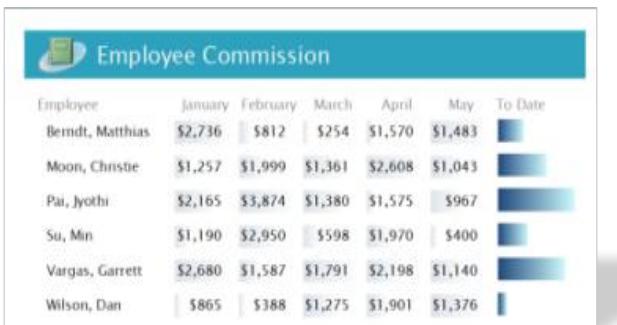
1 Get started faster and easier than ever before

Harness the power of the community in Access 2010. Build on database templates created by others and share your own designs. Use new pre-built database templates available on Office.com, designed for frequently requested tasks, or select from community-submitted templates and customize them to meet your specific needs.



2 Create a centralized landing pad for your data

Integrate your Access reports using multiple data connections and information linked or imported from other sources. With improved Conditional Formatting and calculation tools, you can create rich and dynamic reports with visual impact. Access 2010 reports now support data bars, enabling you and your audience to more easily track trends and gain insights.

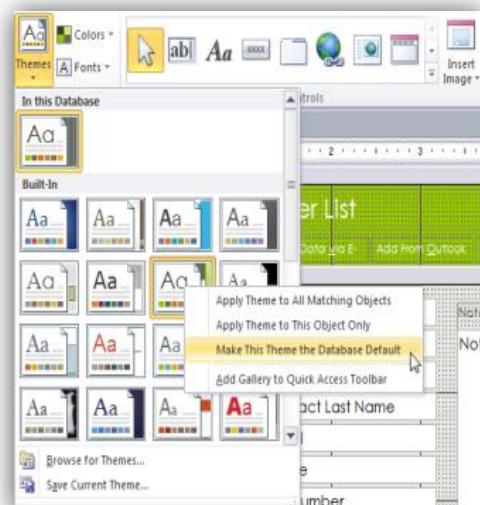


3 Access your application, data or forms from virtually anywhere

Extend your database to the Web so that users without an Access client can open Web forms and reports via a browser; changes are automatically synchronized.¹ Or, work on your Web database offline, make your design and data changes, and then sync them to Microsoft SharePoint® Server 2010 when you're reconnected. With Access 2010 and SharePoint Server 2010, your data can be protected centrally to meet data compliance, backup and audit requirements, providing you with increased accessibility and manageability.

4 Apply professional designs across your Access database

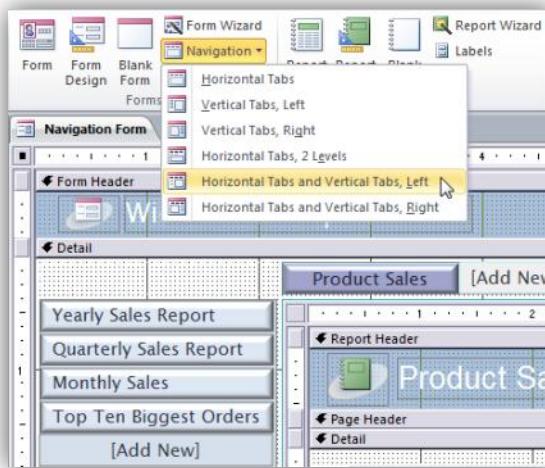
Take advantage of familiar and appealing Office themes and apply them to your databases with high fidelity both on the Access client and the Web. Choose from a variety of themes, or design your own custom theme, to get great-looking forms and reports.



¹ This feature requires Microsoft SharePoint Server 2010 to publish and share a Web database.

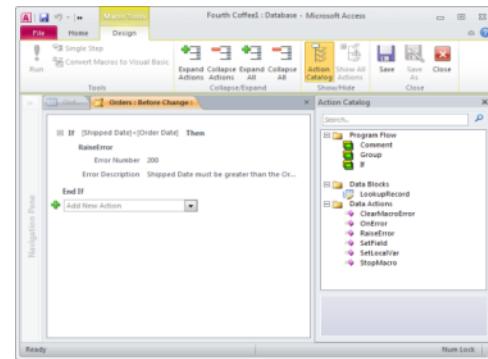
5 Add navigation to your database using drag-and-drop functionality

Create professional-looking, Web-like navigation forms to make your frequently used forms or reports more accessible without writing any code or logic. Choose from six pre-defined navigation templates with a combination of horizontal tabs or vertical tabs. Applications with a large number of Access forms or reports can be displayed using multi-level horizontal tabs. Simply drag and drop forms or reports to display.



8 Design your macros faster than before

Access 2010 has a revamped Macro Designer that makes it easier to create, edit and automate database logic. The Macro Designer enables you to be more productive, reduce coding errors and easily incorporate more complex logic to create robust applications. Increase code maintainability by using Data Macros to attach logic to your data, centralizing the logic on the source tables. With the more powerful Macro Designer and Data Macros, you can extend automation outside the Access client to SharePoint Web databases and other applications that update your tables.



9 Turn portions of your database into reusable templates

Save time and effort by reusing database parts built by other users in your database. You can now save frequently used Access objects, fields or collections of fields as templates that you can add to your existing databases to make you more productive. Application Parts can be shared across your organization to create consistency in building database applications.

10 Integrate your Access data with live Web content

You can now connect to data sources via Web service protocol. Include Web services and line-of-business application data right in the databases you build through Business Connectivity Services.² And, the new Web Browser control enables you to integrate Web 2.0 content into your Access forms.

This information is about pre-release software and therefore is subject to change. It is provided without warranty of any kind, express or implied.

² This feature is configured in Microsoft SharePoint Server 2010.