

Learn Microsoft® Office SharePoint® Designer 2007

Step by Step, Level 2

Practice File Guide

To use this book, your client computer should meet the following requirements:

- **Processor.** Pentium 700 megahertz (MHz) or higher; 2 gigahertz (GHz) recommended.
- **Memory.** 512 megabytes (MB) of RAM; 1 gigabyte (GB) or more recommended.
- **Hard disk.** For the eBooks and downloads, we recommend 3 GB of available hard disk space with 2 GB on the hard disk where the operating system is installed.
- **Operating system.** Windows Vista® or later, Windows® XP with Service Pack 2 (SP2), or Windows Server® 2003 with Service Pack 1 (SP1) or later.
- **Drive.** CD or DVD drive.
- **Display.** Monitor with 1024x768 or higher screen resolution and 16-bit or higher color depth.
- **Software.** Windows Internet Explorer® 7 or later; or Microsoft Internet Explorer 6 with service packs.

Note: Actual requirements and product functionality may vary based on your system configuration and operating system.

In addition to the hardware, software, and connections required to run SharePoint Designer, you will need the following to successfully complete the exercises in this book:

- Microsoft Office SharePoint® Designer 2007
- 14 MB of available hard disk space for the practice files

To use this book, you must have access to a server running Microsoft Windows SharePoint Services or Microsoft Office SharePoint Server 2007. The server computer should meet the following requirements:

- **Operating system.** Windows Server 2003 SP1 or Windows Server 2003 x64 or Windows Small Business Server 2003
- **Software.** Windows SharePoint Services 3.0 or SharePoint Server 2007

The practice files necessary to complete these exercises are available in the following file:

50208A-EN_SPD07_Stdnt_PracFiles.zip.

The exercises assume that you will extract these files into the *Documents\Microsoft Press\SPD2007_SBS* folder, but you can extract them into any folder of your choosing.

Additional Documents: Supplemental materials referenced in the Course Study Guide are available from the 50208A-SPD07_Stdnt_Supplements.zip file.

The practice files are organized in module-specific folders, as indicated in the table on the following page.

Microsoft Office SharePoint Designer 2007 Step by Step Exercise Map

Module	Title and exercises	Site templates and practice files
1	Master Pages <ul style="list-style-type: none"> • Explore a site's default master page. • Attach a master page. • Create a customizable ASP.NET page from a master page. • Customize a copy of the default master page. • Change the default master page. • Work with content placeholders on the master page and on the content page. • Reset a customized master page to the site definition. 	MasterPages\MasterPages_Starter.stp MasterPages\MasterPages_Solution.stp MasterPages\WebPages_Starter.stp
2	Cascading Style Sheets <ul style="list-style-type: none"> • Explore the Page Editor Options dialog box. • Identify styles used on a site. • Work with styles. • Work with the Style Application toolbar. • Attach a CSS file to a page. • Examine core.css and default.master. • Validate the default.master page. 	CSS\LookFeel_Starter.stp CSS\LookFeel_Solution.stp
3	Site Definitions and Templates <ul style="list-style-type: none"> • Create a site template. • Save and explore a site template. • Create and test a site based on a site template. 	BuildSoln (empty folder) SiteDefTemp\BuildApps_Starter.stp SiteDefTemp\BuildApps_Solution.stp
4	SharePoint Site Management <ul style="list-style-type: none"> • Create and configure a Contributor group. • Identify the permissions assigned to users of a Contributor group. • Explore the site-management reports. • Back up and restore a site. • Use an exported site as the basis for a new site. • Import a subset of a site. • Copy a document to another site. 	none
5	Usability and Accessibility <ul style="list-style-type: none"> • Identify usability issues. • Check the usability of a color scheme. • Use the Accessibility Checker. • Generate an accessibility report. • Generate a compatibility report. 	UsabilityAccessibility\index.aspx