

Comparison: Licensing Microsoft Office as a Software Product or Subscription Service in Volume Licensing

You can license Office as a software product (Office Standard 2013, Office Professional Plus 2013) or a subscription service (Office 365 ProPlus). Those are two different Office offerings with similar functionality installed locally. See below for the main differences between the offerings.

	Microsoft Office as a Software Product	Microsoft Office as a Subscription Service
Licensing Model	Per device (install on the licensed device only ¹)	Per user (install on up to five devices at a time)
Product Editions	Office Standard 2013, Office Professional Plus 2013	Office 365 ProPlus
Availability	Through all Volume Licensing programs	<ul style="list-style-type: none"> ▶ Enterprise Agreement ▶ Enterprise Subscription Agreement ▶ Microsoft Enrollment for Education Solutions (under the Campus and School Agreement) ▶ Open Programs (as part of Office 365 Midsize Business User SL) ▶ Microsoft Online Subscription Program (MOSP)
Downgrade Rights	User may downgrade to earlier version of same Microsoft Office edition licensed for device	Downgrade rights are not applicable
Commercial Use Rights for Office Home and Student 2013 RT	License includes rights to use Office Home and Student 2013 RT preinstalled on device for commercial purposes included with the license	License includes rights to use Office Home and Student 2013 RT preinstalled on device for commercial purposes included with the license.
Flexible Use Options at Work	<ul style="list-style-type: none"> ▶ Access virtual instances from any licensed device on-premises via Remote Desktop Services (RDS) or Virtual Desktop Infrastructure (VDI) ▶ Install and use from a USB device² 	<ul style="list-style-type: none"> ▶ Install one copy of the software on up to five devices and use Microsoft Office locally on those devices from anywhere ▶ Use one of the five concurrent installs on a network server and access Office from ANY device via RDS or VDI ▶ Use one of the five concurrent installs on a USB device and plug it into ANY compatible device to run Office²
Flexible Access at Home and on the Road	<ul style="list-style-type: none"> ▶ Access virtual instances while off-premises via Software Assurance Roaming Use Rights³ ▶ Install and use of Office from a USB device² ▶ Get Office for employee home use at a discount through Home Use Program (HUP) ▶ Some agreements permit the use of a second copy at home for work-related purposes through Work at Home (WAH) Rights. Refer to your Volume Licensing agreement. 	<ul style="list-style-type: none"> ▶ Install one copy of the software on up to five devices and use Microsoft Office locally on those devices from anywhere ▶ Use one of the five concurrent installs on a network server and access Office from ANY device via RDS or VDI ▶ Use one of the five concurrent installs on a USB device and plug it into ANY compatible device to run Office² ▶ Access streaming Office applications with full editing capabilities from any device with an Internet connection via Office On Demand⁴

¹Unless the software is licensed as an Enterprise Product or on a company-wide basis, a copy may be installed on one portable device for use by the primary user of the licensed device.

²Requires Windows To Go, which is available as a benefit of license of Software Assurance for Windows or Windows Virtual Desktop Access (VDA) subscription.

³Must be the primary user of a work device that is covered by active Software Assurance for Office.

⁴Does not count toward five concurrent installs.