

 **Skills Checklist: 3-5 hour training**

As you progress through training, check off skills practiced.

Using Immersive Reader:

- Change size of text.
- Change text font.
- Explore the different themes.
- Adjust line and font spacing.
- Highlight Parts of Speech.
- Break text into syllables.
- Define words using Picture Dictionary.
- Turn on and adjust Line Focus.
- Change the speed of the reader's voice.

**Using Dictate in Word:**

- Speak voice commands such as “new line,” “stop dictation,” and “enter.”
- Add punctuation to a text with commands.
- Create texts in different languages.

