💼 Presentation Plan: 3-5 hour training

Inclusive classrooms aim to serve the needs of all students, regardless of background, identity, or academic skillset. These intentional learning environments leverage flexible content delivery, provide targeted instruction, and encourage student reflection and ownership. Tools such as **Immersive Reader** and **Dictate** can enhance teachers' current efforts to meet diverse needs within inclusive classrooms.

Engage

Essential Questions   2 minutes

- How could Immersive Reader improve access to grade-level texts for students in an inclusive classroom?
- How could Dictate help students foster and communicate their learning with others?
- How could Dictate improve writing-based tasks for students and teachers?

Discuss   3 minutes

- "What does teaching in an inclusive classroom mean to you?"
- "Who experiences roadblocks in helping students access grade-level materials?"
- "Who works with students who struggle to read and write independently?"

Introduce Immersive Reader and Dictate   3 minutes

- Allows texts to be read to students.
- Allows students to communicate more effectively using hands-free typing.
- Allows students to build independence using a choice-based tool.

Engage *(Continued)*

Watch:

> • Play video: <u>Microsoft Learning Tools - Andrew</u>.

Explain, Explore, Experience

Immersive Reader: Explain   60 minutes

> **Explain:**
> • Direct participants to open Word Online.
>
> • View video: <u>Education and Technology (Immersive Reader video)</u>.
>
> • Emphasize how these tools can support students with differing learning needs in the classroom. Immersive Reader can support students with dyslexia, visual and hearing impairments, special physical needs, specific learning disabilities, and those on the autism spectrum.
>
> • Immersive Reader can also be used to support students who need academic language support, or those students whose auditory reading comprehension is far greater than their silent reading comprehension—the case for many gifted students.

Immersive Reader: Explore

> **Explore:** (Model, then circulate and assist as needed.)
> • Direct participants to open a Word document they already use, or would use, in the classroom.
>
> • Explore the Immersive Reader Voice Settings and Text Preferences features: voice speed, text size, spacing, font, and themes. Be sure to note how text-to-speech technology helps students increase word recognition and decoding skills and how highlighting, spacing, and font (Sitka) help to decrease visual crowding.

Immersive Reader *(Continued)*

- Explore the Immersive Reader Grammar Options features, including the Syllables toggle and Parts of Speech highlighting color options. Note how highlighting parts of speech, specifically verbs, can help increase student comprehension.

- Explore the Immersive Reader Reading Preferences features. Note that Line Focus eliminates visual distractions while Picture Dictionary helps build student vocabulary.

Experience:
- Direct participants to open Office Lens, then scan and read the document using Immersive Reader inside the app.

Explain, Explore, Experience

Dictate   20 minutes

Explain:
- View Dictate Video.

- Point out features of Dictate.

Explore: (Circulate and assist as needed)
- Show where to find Dictate on the Word ribbon and how to start "voice-typing."

- Demonstrate using the voice commands "new line" and "stop."

- Demonstrate punctuation features.

Experience:
- Show Dictate video that is embedded in the Presenter's Slide Deck.

Elaborate

Quiet Reflection   5 minutes

- Prompt: "How could you use Immersive Reader and Dictate to support your students? How could Immersive Reader support your students who struggle to read grade-level texts? How could Dictate support your struggling writers?"

Elaborate *(Continued)*

Plan   45 minutes

- Show participants the Classroom Connections Ideas and the Classroom Connections Planner.
- Prompt: "Select a lesson or activity that would let you integrate Immersive Reader and/or Dictate in your classroom."
- Plan: "Create a plan for implementation."
- Share plans prior to end of session.

Evaluate

Complete survey   5 minutes

- Prompt participants to complete exit ticket Microsoft Forms Surveys using laptop or mobile device. Provide link or allow participants to access via QR code in Slide Deck.

(Supply list on next page)

🖵 Supplies

Presenter

- WiFi access
- Laptop or mobile device with access to Microsoft Office 365 and login credentials
- Power cord for laptop or mobile device
- Projection capability
- Speaker for external audio
- Dongle to connect to projector
- Printed copies of Skills Checklist

Participant

Current lesson plan and/or plan book (teacher); a Word document created for student use

Suggested classroom device access

To implement the above activities, we suggest access to a Windows 10 computer with:

☐ Processor: 1 gigahertz (GHz) or faster

☐ RAM: 1 gigabyte (GB) (32-bit) or 2 GB (64-bit)

☐ 16 GB of free hard disk space

☐ Graphics card: Microsoft DirectX 9 graphics device with WDDM driver

☐ A Microsoft account and internet access

🐱 You know, computer stuff.

What you need to get started:

Software requirements:

☐ Computer: Windows 10; Office 2013 or later; .Net Framework 4.5.0 or later

☐ Mobile: iOS 10.0 or later; Android 4.3 or later

☐ Account: O365 for EDU account or a general Microsoft account

✏