

Customized Task Documentation Form

February 2018

This form is to be completed by the job coach to collect and document new tasks within specific employer locations for future customized supported employee candidates.

Agency:			
Coach:			
Employer:			
Job Area:			
Tasks	Description	Average Time	Complexity Level 1-5 *
Task 1			
Task 2			
Task 3			
Task 4			
Task 5			
Notes:			
*Complexity Level (1 low – 5 high)			