



Interns FAQ document

1. Can I apply for the Interns4Afrika program?

You are eligible to apply for the Interns4Afrika program if:

- You can commit to completing a full-time internship for 6 months from the communicated start date.
- You are currently in education or have you graduated from an Undergraduate or Postgraduate course within the last 12 months.
- You have a BA/BSc in a business related, IT or marketing degree.
- You are based on the African continent and you have right to work in the country in which you are currently located.

2. What are the roles that I can apply for?

There are three intern paths within the Interns4Afrika program: sales, marketing and technical. If you wish to become an Intern4Afrika intern we ask that you apply for one of these paths, depending on where your passion and skills lie. More details on the paths are available [here](#). If you are successful in your application, you will be matched to great roles with Microsoft partners.

3. How do I apply?

Visit the Interns4Afrika website, click apply and you will be directed to our online application portal (Fuzu). Create a Fuzu account [here](#) and complete your application in your preferred role. Don't forget to sell yourself on your application form and CV as the competition for this internship is tough!

4. When do I need to apply?

The application deadline will be posted on the [portal](#).

5. When will I hear back from you once I've applied?

Once you have completed your application form, it will be stored on our applicants' database. You will receive communication from our recruitment team should you be shortlisted and will be informed on your interview details.

6. Are Interns4Afrika paid?

All Interns4Afrika are paid a stipend, the amount of which is determined by the partner organization that employs you. Stipends must meet all local employment obligations such as minimum wage etc. When you are shortlisted for internship roles the stipend details of these roles will be made available.

7. How long will my internship last?

The initial period of the internship is a minimum of 6 months during which you will be expected to work on a full-time basis.

8. Do internships lead to permanent jobs?

After the 6-month internship period the partner organization may offer you a permanent position, however there is no obligation for them to do so. A large proportion of our interns are offered a position at the partner organization after their internship, and the majority of those that don't, secure employment elsewhere as a result of the valuable work experience that their internship provided. So work hard during your internship to make sure you get that offer for a permanent role! This is your chance.

9. Where are the internship locations?

Internships are available across the African continent. We will advise you of specific opportunities if you are successfully shortlisted for the Interns4Afrika program.

10. Do I need to speak English fluently?

English is the language we use to conduct business around the world, though you may also need to be fluent in the local language(s) of the country(s) in which you work.

11. What training will I receive?

During an on-boarding period of 4 weeks you will receive the latest Microsoft training (Microsoft products and solutions) and practical business skills. During this intensive 4-week period 80% of your time will be dedicated to training.

In addition, Microsoft will provide monthly training sessions, continuing your professional development, enhancing their skills and ability to support the partner organization you are working with. This ongoing training will require you to complete approximately three hours of self-study per week and 2-3 hours of live courses each month.

12. What happens if things change and I can no longer continue with the internship?

You will be legally employed by the Microsoft partner organization for the internship period. Once you have signed a contract employment with the partner organization you are required to fulfil the legal obligations of that contract, including any notice period should you wish to leave.

13. Where will I be based during the internship?

From the first day of the internship you will be based at the partner organization.